

AMENDMENT #1
REQUEST FOR QUALIFICATIONS (RFQ)
RFP BID NUMBER: 22-11-2913 TT
NAVAJO NATION FISCAL RECOVERY FUND OFFICE
ARCHITECTURAL/ENGINEERING AND INSPECTION SERVICES
AMERICAN RESCUE PLAN ACT (ARPA) FUNDED PROJECTS
DECEMBER 27, 2022

1. GENERAL

The Navajo Nation Fiscal Recovery Fund (NNFRF) Office requests Request for Qualifications (RFQ) from qualified Architectural/Engineering (A/E) Consulting Firms listed on the current Navajo Nation Business Regulatory Source List. Selected firm will work on projects funded under the American Rescue Plan Act (ARPA) Funds on A Tasked Order Basis. This is for a Multi Year Consulting Services to end September 30, 2026. This project is subject to all provisions of the Navajo Business Opportunity Act (NBOA) (5 NNC T§§ 201 et seq), the Navajo Business and Procurement Act, 12 §1501 et seq. The selection of A/E Firm will be made in accordance with NBOA. Selected firm shall comply with all the provisions of the Navajo Preference in Employment Act at 15 N.N.C. § 601 et seq and NBOA. The Navajo Nation will not provide any waiver of sovereign immunity.

The selected firm and any subcontractors will be subject to Federal Procurement Standards and Compliance and Reporting Requirements-State and Local Fiscal Recovery Funds, September 20, 2022 Version: 5.0. (As Amended) Firms already working on NN ARPA related projects will no be considered.

2. BACKGROUND

The Navajo Nation Fiscal Recovery Fund (NNFRF) Office is a clearinghouse at minimum, educate the public on NNFRF matters; coordinates, facilitates and implements NNFRF responsibilities assigned to OPVP or the Executive Branch; ensures expeditious review of NNFRF eligibility determinations and other NNFRF matters by Executive Branch programs and offices; **ensure Navajo Nation compliance with Fiscal Recovery Funds provisions of American Rescue Plan Act (ARPA) and Navajo Nation laws and regulations by all entities receiving NNFRF funds; facilitates and expedites the expenditure of all NNFRF funds; ensures the timely completion and implementation of NNFRF funds; ensures the completion and implementation of NNFRF authorized projects and services; and assists/supports Office of the Controller in monitoring the expenditure of NNFRF Funds and submitting timely and accurate ARPA reports to the federal government.**

3. SCOPE OF WORK

Scope of Services is On A Tasked Order Basis to provide Architectural and Engineering (A/E), Construction Inspection Services, Building Commissioning Services for the Navajo Nation American Rescue Plan Act (ARPA) Projects. Services consist of Architectural, Electrical, Civil, Mechanical, Structural Inspections, Bathroom Addition Inspections, Fire Protection Systems, Inspections of New Homes, Inspections of Senior Centers, Building Commissioning, inspections of warehouses, plans review for compliance with current building codes. Scope of Services would also include providing technical assistance in the

administration of ARPA projects. This is for a Multi-Year Consulting Services to end September 30, 2026.

Selected Firm must be able to work with the Navajo Nation Fiscal Recovery Office, Division of Community Development, Navajo Nation Chapters(certified and non certified), Division of Economic Development, Office of the President and Vice President, and the Division of Natural Resources, Navajo Nation Environmental Protection Agency.

4. REQUIREMENTS OF THE FIRM IF CONTRACT AWARDED

If awarded a contract, the Firm should be prepared to comply with the following:

- a. Comply with all applicable Federal, Compliance and Reporting Requirements-State and Local Fiscal Recovery Funds, September 20, 2022 Version: 5.0 (As Amended)
- b. Selected firm shall comply with all provisions of the Navajo Preference in Employment Act at 15 NNC. § 601 et seq. and NBOA (5 NNC§ 201 et seq)
- c. The selected firm shall contact the Navajo Nation's Source List of firms to be given priority in Firms' selection of Subcontractors for this project. Firms already working on NN ARPA projects will not be considered.

5. RFQ DUE DATE AND PROCESS

RFQ's must be received at the Navajo Nation Fiscal Recovery Office(NNFRO) No Later than 3:00 P.M.(MST), **January 13, 2023**, Attn: Max Bighorse, P.E., Principal Civil Engineer, Navajo Nation Fiscal Recovery Funds Office. Any proposals received after this date and time will not be considered. Request for Qualifications (RFQ) Package must be clearly labeled "NN FISCAL RECOVERY FUNDS OFFICE A/E SERVICES". INSTRUCTIONS TO OFFERORS TO VISIBLY MARK ON THE OUTSIDE OF THE PROPOSAL PACKAGE, IF APPLICABLE, THE OFFERORS'S PRIORITY STATUS UNDER THE NAVAJO NATION BUSINESS OPPORTUNITY ACT. IT IS THE RESPONSIBILITY OF THE OFFEROR TO IDENTIFY THEMSELVES AS CERTIFIED UNDER THE NAVAJO NATION BUSINESS OPPORTUNITY ACT.

Location of Fiscal Recovery Funds Office: 1 Beacon, Window Rock, AZ 86515 (Window Rock Airport Terminal Building). Questions can be forwarded to Max Bighorse, P.E., mlbighorse@navajo-nsn.gov, Phone: 928-270-8456

Request for Qualifications Packet Requirements: Each firm shall submit the following documents as applicable to be considered responsive:

- a. 5 Complete Copies of RFQ's with 1 Original
- b. Cover Letter (1 Page) Signed by President/CEO/Partnerships
- c. Cover Sheet of Proposal Packet
- d. Below Items will be 20 Pages (can be double sided, counts as 1 page)
- e. Qualifications to meet scope of work and capacity of the undertaking. This shall include state license, the size of the business, office location from which the services are being performed, and a list of project personnel and equipment available.
- f. Proof of Qualified Personnel on staff as Licensed Professionals in Architecture,

- Civil Engineering, Structural Engineering, Mechanical Engineers, Fire Protection Engineers, Project Inspectors, Project Managers.
- g. Prior work performed, including names of prior and current clients and number of years operating in the field. Previous work similar to the scope of work herein is preferred.
 - h. Name and contact information for three professional references.
 - i. Outsourcing Statement: if your organization must outsource or subcontract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Any proposals that call for outsourcing or subcontracting work must include a name and description of the organization being contracted.
 - j. Completed W-9 Form
 - k. Completed Navajo Nation Certification Regarding Debarment, Suspension and Contracting Eligibility.
 - l. If claiming Priority status include current certificate. Contact Business Regulatory Department, Alvin Wauneka, (928) 871-6714 for status.
 - m. All potential contractors must accept the attached format for SERVICES CONTRACT BETWEEN THE NAVAJO NATION AND _____ WITH NO REVISIONS.

6. FEES

- a. Fees: Fees will be not be included in this RFQ. Once Qualified Firm is Selected, Fees will be Negotiated.

7. SCORING OF RFQ's

- a. Experience in Architecture, New Home Inspections, Plans Reviews, Commercial Building Inspections, Building Commissioning Services, Fire Protection Design, Value Engineering. **20 Points**
- b. Current license to practice Architecture and Engineering(Mechanical, Electrical, Structural, Fire Protection, Civil) in Arizona, New Mexico or Utah, **20 Points**
- c. Proposal Content, Neatness, Organization Chart, Experience Relevant to Scope of Work, Cover Letter, How Firm will approach this project, **20 Points**
- d. Experience working on Navajo Nation projects in Architectural and Engineering, Inspection and Building Commissioning services **10 Points**
- e. Capacity to handle large scale projects, large scale building inspections services, plans review, manpower capabilities **10 Points**
- f. Qualification of Firm and Key Personnel. **20 Points**
- g. A total of **100 Points** Possible

8. TERMS AND CONDITIONS

- a. Nothing in this RFP is intended to or shall have the effect of waiving any privileges or immunities afforded. The Navajo Nation including, but limited to, sovereign immunity or official immunity and it is expressly agreed that the Navajo Nation retains such privileges
- b. The Navajo Nation is a sovereign government and all contracts entered because of the RFP shall comply with the Navajo Nation Laws, Rules, and Regulations, includes the Navajo Preference in Employment Act- and applicable federal laws, rules and regulations.